



CONFIRMATION LETTER

[Faculty Mentor to Email to the Intern with a copy to HOD]

To:

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Subject: Confirmation letter for Internship at NIT Goa - Reg

Dear Applicant,

Greetings !!

With reference to your letter/e-mail request dated for carrying out internship at NIT Goa, we are pleased to inform that you have been selected for the same. The following are the details of the Institute rules and assigned faculty mentor.

Institute rules:

1. An internship fee of Rs. 500/- is to be paid to NIT Goa Training and Placement (T&P) cell at the time of joining
2. Hostel accommodation charges are Rs. 200/- per day. Food charges are extra.
3. No Objection Certificate (NOC) from your Institution, duly signed by the Authorized Person (i.e, Head of Department/Registrar/Institution Head) is to be submitted at the time of joining.
4. 01 self-attested Photocopy of Institute ID Card is to be submitted at the time of joining.
5. 01 self-attested Photocopy of Adhar/PAN/Driving License/any other Photo ID is to be submitted at the time of joining.
6. Upon successful completion of internship, a report under the supervision of mentor is to be prepared and submitted to NIT Goa.
7. Upon successful completion of internship, a Certificate will be issued by NIT Goa.
8. The student will need to abide by the rules and regulations of our organization, shall maintain proper discipline and show keen interest in the Internship work.
9. Working hours: 9:00 AM to 5:30 PM.

Yours sincerely,

Faculty Mentor (Signature with Date)

Name:

Department:

Email ID: